



In-Person TALK Evaluation & Cost Share

This evaluation & cost share is for TALK Book Discussion events conducted in-person.

Evaluation

Project Director *

First Name Last Name

Sponsoring Organization *

Discussion Leader, Date, Book *

Discussion Leader MM-DD-YYYY Book Title

Audience Count *

Describe your audience. What were the estimated ages of those who attended the event? (Check all the apply.) *

☐ under 18
☐ 18-35
☐ 35-55
☐ 55-65
☐ 65+

Describe your audience. Who attended the event? *

☐ Regular group of participants

Some new participants plus our regular group
This was our first time hosting a TALK event!

OPTIONAL: As part of HK's ongoing commitment to equity, we are interested in the following racial and ethnic information. We appreciate your support but understand if you choose not to answer. How would you best describe your audience? (Check all that apply.)

American Indian or Alaska Native
Asian
Black or African American
Hispanic, Latino, or Spanish
Native Hawaiian or Other Pacific Islander
White
Another race and/or ethnicity not listed

Evaluate each statement below for the first book discussion.

Strongly Agree Agree Disagree Strongly Disagree

The discussion leader engaged the audience in thoughtful discussion.

The discussion leader was well-prepared.

The discussion leader addressed the audience's questions and comments.

The discussion leader was engaging.

The audience appeared to understand the subject matter.

The audience made connections between the topic and current issues.

The program met my expectations.

Please share feedback about the book, book series, or the discussion leader.

Example: "One participant said, 'This book made me think about people's experiences that are different from my own.'"

Please share any additional comments.

Discussion Leader, Date, Book *

Discussion Leader MM-DD-YYYY Book Title

Audience Count *

Describe your audience. What were the estimated ages of those who attended the event? (Check all the apply.) *

- ☐ under 18
- ☐ 18-35
- ☐ 35-55
- ☐ 55-65
- ☐ 65+

Describe your audience. Who attended the event? *

- ☐ Regular group of participants
- ☐ Some new participants plus our regular group
- ☐ This was our first time hosting a TALK event!

OPTIONAL: As part of HK's ongoing commitment to equity, we are interested in the following racial and ethnic information. We appreciate your support but understand if you choose not to answer. How would you best describe your audience? (Check all that apply.)

- ☐ American Indian or Alaska Native
- ☐ Asian
- ☐ Black or African American
- ☐ Hispanic, Latino, or Spanish
- ☐ Native Hawaiian or Other Pacific Islander
- ☐ White
- ☐ Another race and/or ethnicity not listed

Evaluate each statement below for the second book discussion.

Strongly
Agree

Agree

Disagree

Strongly
Disagree

The discussion leader engaged the audience in thoughtful discussion.

The discussion leader was well-prepared.

The discussion leader addressed the audience's questions and comments.

The discussion leader was engaging.

The audience appeared to understand the subject matter.

The audience made connections between the topic and current issues.

The program met my expectations.

Please share feedback about the book, book series, or the discussion leader.

Example: "One participant said, 'This book made me think about people's experiences that are different from my own.'"

Please share any additional comments.

Example: "This discussion was meaningful to our group because..."

Discussion Leader, Date, Book *

Discussion Leader MM-DD-YYYY Book Title

Audience Count *

Describe your audience. What were the estimated ages of those who attended the event? (Check all the apply.) *

- under 18
- 18-35
- 35-55
- 55-65
- 65+

Describe your audience. Who attended the event? *

- Regular group of participants
- Some new participants plus our regular group
- This was our first time hosting a TALK event!

OPTIONAL: As part of HK's ongoing commitment to equity, we are interested in the following racial and ethnic information. We appreciate your support but understand if you choose not to answer. How would you best describe your audience? (Check all that apply.)

- American Indian or Alaska Native
- Asian
- Black or African American
- Hispanic, Latino, or Spanish
- Native Hawaiian or Other Pacific Islander
- White
- Another race and/or ethnicity not listed

Evaluate each statement below for the third book discussion.

Strongly Agree Agree Disagree Strongly Disagree

The discussion leader engaged the audience in thoughtful discussion.

The discussion leader was well-prepared.

The discussion leader addressed the audience's questions and comments.

The discussion leader was engaging.

The audience appeared to understand the subject matter.

The audience made connections between the topic and current issues.

The program met my expectations.

Please share feedback about the book, book series, or the discussion leader.

Example: "One participant said, 'This book made me think about people's experiences that are different from my own.'"

Please share any additional comments.

Example: "This discussion was meaningful to our group because..."

Cost Share

Everything used or done in support of the program event in your community has a dollar value—from staff and volunteer time to the room in which you hosted the event. Local contributions, also known as cost share, ensure that Humanities Kansas is able to meet its requirements to the National Endowment for the Humanities.

Local contributions need to equal the award by Humanities Kansas.	amount received
	Estimated Costs
Project Staff (Example: hours spent on program x \$/hourly wage 4 hours x \$20/hour = \$80)	
Discussion Leaders Uncompensated Time \$150 in preparation for discussion x 3 discussion leaders = \$450	
Local Travel by Staff or Volunteers _____ miles x .50	

Promotions and Publicity

(Example: Facebook post = \$25

2 Newspaper articles x \$100 each = \$200)

Note: Even if you did not pay for this type of advertising, there is an assigned cost share value for each.

Equipment and Facilities

(Example: Event space = \$100 x 3 events = \$300)

Note: Even if you did not pay for the meeting space, there is a fair market value for meeting room usage.

Printing and Program Materials

(Example: Posters)

Library Courier

% of cost delivery and pick-up for all TALK books

Other

(Example: Refreshments = \$20)

TOTAL COST SHARE