CARES Act Relief Grants
Informational Webinar

Thursday, May 7th, 2020 @ 3PM

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CARES Funding Overview

▶ The Humanities Kansas CARES Act Relief grants support Kansas cultural organizations that provide humanities programming and are facing financial hardship due to the coronavirus. Grants are intended to be used for emergency general operating support and staff retention in the humanities and cultural nonprofit sector.

▶ Funding for these grants has been provided by the [National Endowment for the Humanities](#) (NEH) as part of the Coronavirus Aid, Relief and Economic Security (CARES) Act economic stabilization plan.

Eligibility

To be eligible, an organization must:

▶ Be a Kansas Non-profit whose primary work is in the humanities.

▶ Have a DUNS number or be in the process of obtaining a DUNS number.

▶ Examples include but are not limited to: Museums, Libraries, Historical Sites, Historical Societies, Academic Organizations.

Request Amount

The Humanities Kansas CARES Act Relief Grants have been divided into three categories based on the applicant's annual budget size.

- Organizations with an annual budget less than $100,000 may request up to $10,000.

- Organizations with an annual budget between $100,000-$500,000 may request up to $15,000.

- Organizations with an annual budget more than $500,000 may request up to $20,000.

Cost-share is encouraged but not required.

Allowable Costs

Support is limited to any or all of the following:

▶ Salary support, full or partial, for positions critical to the cultural organization's mission for up to two months. This includes both full and part-time staff members and the request can include benefits. Funds must be used immediately.

▶ Fees for contractual or consultant personnel who are key to the advancement of the organization's humanities mission.

▶ Facilities costs such as rent and utilities. Funds cannot be used to pay an organization's mortgage.

Review Criteria

Competitive applications will:

▶ Come from organizations whose missions are 50% or more humanities-based.

▶ Demonstrate significant financial need due to COVID-19.

▶ Provide detailed and reasonable budget requests.

▶ Come from organizations that prioritize serving rural and/or other underserved audiences.

▶ Demonstrate the organization's ability to make a particularly valuable social, cultural, and/or economic impact on its community at this time.

Application Requirements

In addition to basic registration information, the grant application form will ask for the following information:

▶ Audience / Visitors size (for a typical year).

▶ Brief description of your organization, including your mission, who you serve, and your core humanities programs.

▶ Annual Operating Budget ($ amount).

▶ Grant amount requested, plus list of specific job titles and salaries included in the request and the breakdown for utilities and rent costs included in the request. The amount available is dependent on your organization's annual budget.

▶ A brief description of the impact of the Coronavirus on your organization and why you need financial assistance.

▶ A brief description of other funding sources being pursued.

▶ Upload two attachments: 1) image for promotional usage if the application is awarded funds, and 2) a PDF of your organization's annual budget.

Application Process

▶ Humanities Kansas's online application portal at www.humanitieskansas.org opens on May 13th.

▶ Applications will be reviewed in four cycles, and applicants will be notified of their application's standing on the following dates:

  ▶ Friday, June 5th for applications submitted by Friday, May 22nd

  ▶ Friday, June 12th for applications submitted by Friday, May 29th

  ▶ Friday, June 19th for applications submitted by Friday, June 5th

  ▶ Friday, June 26th for applications submitted by Friday, June 12th

▶ Applications will be accepted from May 13th until June 12th.

Reporting Process

▶ All CARES Relief Grant recipients must submit a final report to Humanities Kansas at sarah@humanitieskansas.org no later than **September 14th, 2020.**

▶ Narrative Reports will ask the following questions:

    ▶ Name of Organization

    ▶ Grant award amount

    ▶ Describe how your organization used grant funds.

    ▶ How did grant funds help your organization to continue its humanities programming during the Coronavirus pandemic?

    ▶ What do you see on the horizon for your organization in the fall of 2020 and the spring of 2021?

▶ Budget report form will require a comparison of budgeted to actual costs.

▶ Cost-share is encouraged but not required.

FAQs:

- My organization has an open Humanities Kansas grant. Can we apply for these special relief grants? Yes.

- My organization received a PPP loan to cover payroll. Can I still apply for these grants? Yes.

- My organization is applying for a CARES grant directly from NEH. Can I still apply for these funds? Yes.

- How long will it take to go through the application? If your materials are ready to go, the actual application process should take no more than 20 minutes.

- Do we have to pay the funds back? No. It's a grant, so you don't have to pay the funds back. You just have to be sure to use the funds as you said you were going to in the application.

- I work for an arts organization. Are we eligible to apply? If you are a performing arts venue or an arts center that spends most of your resources on art instruction or art production, then you should apply for CARES Act relief funds through the Kansas Creative Arts Industries Commission. However, if 50% or more of your work is humanities programming, then yes, you are eligible to apply through Humanities Kansas. Please keep in mind that an organization cannot apply to both Humanities Kansas and KCAIC for precisely the same request.

FAQs (continued):

▶ **I'm confused about cost share.** Cost share is not required for this grant, but it is encouraged. Humanities Kansas is required to regularly report on local cost share to Congress and the National Endowment for Humanities to show that the cultural sector successfully leverages additional funds. For this grant, cost share can be in-kind or "cash," including contributions from third parties, including other federal entities.

▶ **What do you mean by humanities?** Humanities work draws upon disciplines like language, literature, history, ethnic studies, jurisprudence, philosophy, archaeology, comparative religion, ethics, and gender studies, to help us understand the human experience and to more clearly define what it means to be human. As we draw upon our diverse histories, literature, ethics, and cultures, we see more clearly who we are as people and define ideas that will shape a future worthy of generations.

▶ **I'm not sure I should apply. Any advice?** If your organization needs the funds and does humanities programming, you should apply. Organizations that depend on private fundraising should likely prepare for a projected loss in income and it is difficult to determine the stability of state, county, or local funds.

Other Grant Opportunities

▶ Humanities Kansas CARES Relief Grants provide operating support for Kansas non-profits that need financial assistance as a result of COVID-19.

▶ Humanities Kansas provides other grant opportunities for program support, including:

  ▶ **Quick Grants: Up to $1,000, Rolling Deadline until August 1st, 2020** Support projects that use innovative ways to engage the public with the humanities when gatherings in person are impossible.

  ▶ **Mini Humanities for All Grants: Up to $3,500, Rolling Deadline Major Humanities for All Grants: Up to $10,000, Due May 28th, 2020** Support projects that draw on history, literature, and culture to engage the public with stories that spark conversations. Watch for updates!

  ▶ **Cultural Preservation Grants: Up to $3,500, Due May 28th, 2020** Support projects that preserve and create access to historical or cultural resources that document stories of life in Kansas. Watch for updates!

THANK YOU!

Questions?

Email Sarah Bishop at:
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www.humanitieskansas.org
https://www.facebook.com/humanitieskansas

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