2020 Supplemental Grant Guidelines for Short Films

Short films are under 15 minutes and tell a unique story. These short documentaries explore people, events, history, traditions, and what it means to be a Kansan.

Projects must include:
- Local nonprofit organization to serve as sponsor
- Humanities Scholar
- Humanities-based approach
- Public premiere with a panel discussion

The following productions are NOT eligible:
- Recording of conferences, events, or lectures
- Art installations and introductory pieces for museums or other institutions
- Docudramas or productions that involve re-enactors or actors
- Promotional pieces or travel logs primarily for tourism or economic development

Special Guidelines
These guidelines are a supplement to the Humanities Kansas (HK) Humanities For All Grant guidelines. In preparing the grant application, follow the instructions for a Humanities For All Grant. A document that addresses the following items must be uploaded to the ATTACHMENTS section of the online application

1. Provide a short description of the filmmaker or production company. Mention previous work with film projects.

2. Provide a film treatment or summary of the story you hope to tell. List individuals who might be interviewed, potential locations for filming, and photographs or other materials that will be used to tell the story.
   - The most powerful short films use the voices of the interview subjects and scholars to tell the story instead of a single narrator.

3. Provide links to online samples of the filmmaker’s work. (Ex: YouTube or Vimeo).

4. Include plans for a film premiere with a Kansas audience at the conclusion of the project.

5. Explain plans for providing captioning to make the film accessible to the hearing impaired. Grant funds may be requested to support this work.

A rough cut of the film must be provided to HK prior to public release

Special Notes About the Budget
The project budget must follow standard HK guidelines requiring cost share be equal to or greater than amount requested. Your success with obtaining additional funding (donations by third parties such as foundations, businesses, or individuals) is considered an indicator of the project’s viability. Be sure to list these funds in the ADDITIONAL FUNDING portion of the application.

- Federal funds cannot be counted as cost share
- No grant funds may be used for the purchase of production hardware, such as cameras or editing equipment.
- If members of the production staff are to be paid with grant funds, compensation levels must be in compliance with the minimum standards established by the Department of Labor. (see 29 CFC, 505.3 and 505.5)
Copyright and Distribution

Once HK approves a project for funding, the applicant receives an agreement that includes policies on copyright, distribution, credits and other matters. HK reserves the right to place additional conditions or stipulations a grant award. Unless stated otherwise, the following policies apply to projects and the use of material produced with HK grant funds:

1. Ownership, copyright, distribution, exhibition and use rights for all media projects developed with HK grant funds shall be vested in the producer, writer, artist, or other originator of the work.

2. The originator agrees to allow HK use of the completed film in its programming, to post to the website, and for other publicity and promotional purposes. HK will receive 1 DVD copy with final artwork. Grant funds may be requested for providing this copy. HK reserves the nonexclusive right to distribute or exhibit its copies for noncommercial purposes, as it deems appropriate.

3. The National Endowment for the Humanities reserves a nonexclusive, royalty-free license to use and reproduce for government purposes media materials, including copyrighted matter, produced through HK grants.

For More Information
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